



**Gregory J. Smith**  
**San Diego County Assessor/Recorder/Clerk**  
 1600 Pacific Highway, Room 103  
 San Diego, CA 92101-2480  
 (619) 531-5772



**HOMEOWNERS' PROPERTY TAX EXEMPTION CLAIM**

If you intend to own and occupy this property as your principal place of residence, please complete the following information to apply for a Homeowners' Exemption. If not, please discard this form. To receive the full value of the exemption (\$7,000 off your assessed value for an annual savings of approximately \$70 on your property taxes), please sign and return this form to the Assessor's Office.

**COMPLETE THE FOLLOWING**

NAME:  
 MAILING ADDRESS:  
  
 CITY, STATE & ZIP

PARCEL NO:  
 ADDRESS OF  
 DWELLING:

Enter your Social Security Number here →    -   -

Enter your spouse's Social Security Number here when this property is also spouse's principal place of residence. →    -   -

When did you acquire this property? → 

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Month Day Year

Date you occupied or intend to occupy this property as your principal residence → 

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Month Day Year

I certify (or declare) under penalty of perjury under the laws of the State of California that I am the owner or legal representative of the owner and that all information hereon, is true, correct and complete.

Signature \_\_\_\_\_ Print name here \_\_\_\_\_

Signature \_\_\_\_\_ Print name here \_\_\_\_\_  
 Signature of occupant spouse or occupant co-owner – (Optional)

Date \_\_\_\_\_ Telephone Number \_\_\_\_\_  
(Daytime number between 8:00 – 5:00)

**The claim form and the social security numbers are kept strictly confidential.**

For the full exemption this claim form must be received by February 15, or within 30 days following the mailing date of your supplemental assessment, whichever comes first. A partial (80%) exemption is available for applications filed from February 16 through December 10.

If this property is now in a trust, please send a copy of the first page, identifying the trustor(s) and trustee(s) and the last page with the signature(s). If there is an heir occupying this property, send a copy of the will or trust, or a letter from the attorney attesting legal heir, along with this completed claim.

**If you have any further questions, please review the enclosed instruction sheet or call this office at (619) 531-5772**